



# Foreign Affairs Manual

## 12 FAM — Diplomatic Security

**Change Transmittal:** DS-163

**Date:** June 16, 2011

### **12 FAM 510 Safeguarding National Security and Other Sensitive Information 12 FAM 520 Unassigned**

#### **Changes**

1. The attached subchapters have been modified and updated by Diplomatic Security (DS) because a large percentage of the information which used to be contained in both of these two DS sub-chapters has been moved into IRM's subchapter of the same title in the 5 FAM 480. This was done to resolve ongoing conflicts between the 5 FAM and 12 FAM subchapters which previously existed prior to this update. 12 FAM 510 is accordingly renamed.
2. 12 FAM 510 and 12 FAM 520 are being revised and issued as the new subchapter 5 FAM 480 (Classifying and Declassifying National Security Information—Executive Order 13526). The Information Security Oversight Office (ISOO) has approved all information in the new and updated 5 FAM 480 and this issuance is a priority order from the Under Secretary for Management due to the recent occurrence of wiki leaks. These revisions are based on a Presidential Executive Order (Executive Order 13526) from December 29, 2009.
3. The Trade and Development Program's acronym (USTDA) has replaced TDA.
4. The crosswalk below shows where the information discussed above was transferred.

<b>Crosswalk for Material Moved Between 12 FAM and 5 FAM</b>	
<b>Old 12 FAM Subchapters</b>	<b>New 5 FAM Subchapters</b>
510, Classification Management, <i>renamed</i> Safeguarding National	Revised and merged with material from 12 FAM 520 into 5 FAM 480, Some revisions and

<b>Crosswalk for Material Moved Between 12 FAM and 5 FAM</b>	
<b>Old 12 FAM Subchapters</b>	<b>New 5 FAM Subchapters</b>
Security and other Sensitive information	much new text are in the new 12 FAM 510, and it is renamed.
520, Identification, Marking, and Handling	Revised and merged with material from 12 FAM 510 into 5 FAM 480, This subchapter is now unassigned.

- Future revisions will be shown in italic *dark magenta*. Italic *dark magenta* provides a historical record of changes and is used in subchapter issuances where less than 50 percent of the text has been revised.
- Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).

### **Filing Instructions (Paper Copies)**

- Remove and discard old subchapter 12 FAM 510 (TL:DS-61; 10-01-1999; 18 pages) and replace it with revised subchapter 12 FAM 510 (5 pages).
- Remove and discard old subchapter 12 FAM 520 (TL:DS-61; 10-01-1999; 32 pages) and replace it with revised subchapter 12 FAM 520 (unassigned, 1 page).
- After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:IM-163, and initial.

### **Distribution Notice**

- The *Foreign Affairs Manual* and its supplemental handbooks (unclassified) official version can be found on the State Department's Intranet site.
- All posts and offices keeping paper versions of the *Foreign Affairs Manual* are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
- Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/GIS/DIR. Direct questions concerning substance and interpretations to the office indicated at the end of this transmittal letter.